



INDIAN SOCIETY FOR CERTIFICATION OF ORGANIC PRODUCTS

VCS Enclave, Door No: 2/1, First Floor, Nehru Street, B.R.Puram, Coimbatore – 641 004, Tamil Nadu
E-mail:iscopcbe@gmail.com, Web: www.iscop.org
Accreditation No: NPOP/NAB/0015

ISCOP

OPERATOR APPLICATION FORM: CROP PRODUCTION

Name of the Operation (Legal business Name)	
Registered Address of Operations:	
Street Address	
City/Town	
District	
State	
Office Email	
Phone	

PRIMARY CONTACT PERSON INFORMATION	
Name of the Person:	
Relationship to Operations:	
Email	
Mobile	
Phone	

MAILING ADDRESS	
Name of the Person: (Relationship to certified Operations)	
Street Address	
City/Town	
District	
State	
Office Email	
Phone	



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Certification History

Has the location seeking certification ever previously applied for certification, or been certified?

No Yes

If yes; please submit to IS COP for review:

- Name of certification agency, outcome of application (e.g. denied, certified) & dates of certification activity
- Current or last issued certificate (if granted); and NOC Certificate;
- A copy of your most recent non-compliance letter and responses to the non-compliance letter; or
- A letter (issued within the last month) from the previous certifier confirming your operation has no outstanding non compliance issues.

Scope of Operations

Total Crop Production Area for Certification :
 :
 Do you have plans for Split/Parallel Production :
 :
 Number of Sites :
 :
 Number of Crops :

Fee & Refund Policy

For New Clients: Include Rs 500 as IS COP Organic Certification Membership fee drawn in favour of *Indian Society for Certification of Organic Products, Coimbatore* along with this application, which is non-refundable. Certification fee will be proposed based on the Organic System Plan submitted by the operator. Please submit the filled-in OSP for Crop Production enclosed with this application. Standard timeline is 7 to 8 weeks from a complete application to a certification decision.

Applicant must re-apply for certification if all documentation required prior to inspection is not submitted within 4 months of receipt of initial application for organic certification. If an applicant is found to be “non-certifiable” or it is determined to be in the applicant’s best interest to withdraw the application; or the applicant voluntarily withdraws from the program at any time prior to certification, the applicant will be responsible for the fees that have been incurred to that point. As a general guideline, applicants withdrawing after the application has been accepted and reviewed but prior to the assessment will be responsible for 50% of the certification fee. If the applicant withdraws after the assessment has occurred and prior to review of assessment, the applicant will be responsible for 75% of the total fee. After the assessment report has been reviewed, all fees must be paid.

Passport size
Photograph of Authorized Signatory
(3.5cmx3.5cm)

We hereby declare (i) to be willing to work in accordance with the regulations and guidelines of National Programme on Organic production (NPOP), India, (ii) to be willing to submit undertaking to assessment and certification system of IS COP, (iii) to provide all the information on my / our activities which are required in the inventory / check list and stay transparent and truthful to IS COP.
_____ (Signature of Authorized Signatory)
Designation of the Signatory:
Date:

FOR OFFICE USE ONLY	
REGISTRATION NUMBER	
STATUS OF APPLICATION	
APPLICATION FEE	Cheque/DD/NEFT No. _____ dt. _____



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Annexure 1

A copy of all the below mentioned documents is to be submitted along with the application:

1. Filled in Organic System Plan for Crop Production
2. COLOUR copies of PAN of firm/Proprietor and AADHAR of Authorized Signatory – Attested copies.
3. Enclose evidence for ownership – Patta/Chitta or Latest EC Copy and Agreement copies supporting relationship with operator
4. Copy of GST Registration Certificate, Certificate of Incorporation, Articles of Association (if Limited Company), FSSAI license, if applicable.
5. A map of the farm with details on blocks/survey numbers and fields indicating the total area, standing crops, boundaries, buffers, etc. – Refer Section COP 401.3 of Organic System Plan for details.
6. Passport size photographs – 2 nos.
7. Previous year's Scope Certificate, copy of NOC, and NC closure document, if Previously certified by another Certifying Body
8. Crop plan details for the next 1 year:

Sl.No	Crop Name	Variety	Season (Perennial/ Rabi/ Kharif/ Zaid)	Type of Crop (Main Crop/ Inter Crop)	Area (in Ha)	Date of Sowing	Estimated date of harvest	Harvest type (Single/ Multiple Harvest)	Estimated yield (in MT)
1.									
2.									

*Please use separate sheet

9. Latest soil analysis report, harvest produce analysis including Heavy metals (Report less than one year)
10. Latest water analysis report including Heavy metal analysis report (Report less than one year)
11. Latest Harvest produce analysis report including Pesticide Residues (OC&OP) and Heavy metal analysis report (Report less than one year) – Test to be done in NABL and APEDA Approved laboratories.
12. Seed/ seedling stock – Source, variety, treatments, yield and other details – Invoices of purchase
13. In case of on-farm composting, please provide source of compost microbial culture with supplier certificate.
14. Labels for approval, if any

Note: Please make all off-farm input product labels and purchase receipts, farm activity diary, other records (refer OSP – COP 1701.1) and documents available during on-site audit.