



कृषि और प्रसंस्कृत खाद्य उत्पाद  
निर्यात विकास प्राधिकरण  
(वाणिज्य एवं उद्योग मंत्रालय, भारत सरकार)

**Agricultural and Processed Food Products  
Export Development Authority**  
(Ministry of Commerce & Industry, Govt. of India)

ORG-2023-24-000079

Dated 04.03.2024

**Sub: Procedure for re-certification of terminated Operators under NPOP**

Dear Certification Bodies,

Procedure to be followed for re-certification of terminated Operators is as below:

1. Terminated Operators may apply for fresh registration to the same or another Certification Body (CB) along with full disclosure of past sanctions including termination and period of termination (as applicable).
2. Certification Body to take note of past sanctions and verify the same from the Certification Body who had imposed the sanction on the operator and also seek details of the non-compliances and decision on sanction.
3. The Certification Body of the sanctioned operator shall provide all the relevant details to the new Certification Body within a period of 14 working days from the date of receipt of correspondence.
4. The Certification Body must ensure that the required period of sanction (if applicable) has been completed before certifying a terminated operator. Where termination period has not been specified in the sanction, a minimum period of two years shall be completed before the operator is again certified.
5. The Certification body must ensure due diligence while certifying such cases and ensure thorough verification & onsite audits that past concerns have been duly addressed.
6. Subsequent to that, the Executive Head of the Certification Body will send a request letter on their letterhead to NPOP Secretariat (APEDA) that they have verified the compliance of the operator and are willing to register and certify the said Operator.
7. Thereafter, the NPOP Secretariat (APEDA) will examine the request received from the Certification Body for allowing the operator for fresh registration.
8. The Certification Body will be intimated accordingly.

The above procedure must be strictly adhered to by all Certification Bodies and ensure that organic credibility is not compromised.

*Jaswanti Bora*  
04.03.2024  
General Manager  
Organic